Memorandum

T. W. Leavitt

DATE: 9/3/76

FROM

V. V. Kolombatovic

SUBJECT:

CENTRAL INTELLIGENCE AGENCY (CIA) CHANGE OF ADDRESS

Inspection Intell. Laboratory Legal Coun Plan. & Eval. Rec. Mant. Telephone Rm. Director Secty __

Assoc. Dir. Dep. AD Adm. _

Ident.

Dep. AD Inv. Asst. Dir.: Adm. Serv. Ext. Affairs_ Fin. & Pers.

Mr. George Bush is the Director of Central Intelligence and, at the same time, is the Director of the CIA. Accordingly, any correspondence addressed to Mr. Bush personally should carry his title as the Director of Central Intelligence regardless of whether it pertains to matters concerning the Intelligence Community or the Mail should be addressed as follows: CIA.

> Honorable George Bush Director of Central Intelligence Central Intelligence Agency 20505 Washington, D. C.

A sample change of address card is enclosed This cancels address card number 20-73.

Enclosures - 3

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Mr. T. W. Leavitt 1

1 - Correspondence Review Unit (Room 6658) Printing Unit

- Mail Room Mr. V. V. Kolombatovic

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INFORMATION CONTAINED

Memorandum Kolombatovic to Leavitt
Re: Central Intelligence Agency (CIA)
Change of Address

Similarly so, Mr. E. Henry Knoche is the Deputy Director of Central Intelligence as well as the Deputy Director of the CIA. Any correspondence addressed to him personally should carry his title as the Deputy Director of Central Intelligence, and should be addressed as follows:

Mr. E. Hen Knoche
Deputy Director of Central Intelligence
Central Intelligence Agency
Washington, D. C. 20505

A sample address card is enclosed.

Daniel J. Murphy, Admiral, U. S. Navy, is the Deputy to the Director of Central Intelligence for the Intelligence Community and any correspondence addressed to him personally should be as follows:

Admiral Daniel J. Murphy, USN
Deputy to the Director of Central
Intelligence for the Intelligence
Community
Central Intelligence Agency
Washington, D. C. 20505

A sample address card is enclosed.

ACTION:

Copies of the attached proposed change of address cards should be prepared by the Printing and Space Management Section for distribution to appropriate Bureau officials, supervisors and stenographers.

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CENTRAL INTELLIGENCE AGENCY

76-21

CHANGE OF ADDRESS

Honorable George Bush Director of Central Intelligence Central Intelligence Agency Washington, D. C. 20505

Correspondence addressed to Mr. Bush personally should carry his title as the Director of Central Intelligence regardless of whether it pertains to matters concerning the Intelligence Community or the CIA. This cancels address card number 20-73.

CENTRAL INTELLIGENCE AGENCY

76-21

CHANGE OF ADDRESS

Honorable George Bush Director of Central Intelligence Central Intelligence Agency Washington, D. C. 20505

Correspondence addressed to Mr. Bush personally should carry his title as the Director of Central Intelligence regardless of whether it pertains to matters concerning the Intelligence Community or the CIA. This cancels address card 20-73.

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CENTRAL INTELLIGENCE AGENCY

76-22

CHANGE OF ADDRESS

Mr. E. Henry Knoche Deputy Director of Central Intelligence Central Intelligence Agency Washington, D. C. 20505

Mr. Knoche is the Deputy Director of Central Intelligence as well as the Deputy Director of the CIA. Any correspondence addressed to him personally should carry his title as the Deputy Director of Central Intelligence.

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CENTRAL INTELLIGENCE AGENCY

16-22

NEW ADDRESS

Mr. E. Henry Knoche
Deputy Director of Central Intelligence
Central Intelligence Agency
Washington, D. C. 20505

Mr. Knoche is the Deputy Director of Central Intelligence as well as the Deputy Director of the CIA. Any correspondence addressed to him personally should carry his title as the Deputy Director of Central Intelligence.

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CENTRAL INTELLIGENCE AGENCY

76-23

CHANGE OF ADDRESS

Admiral Daniel J. Murphy, USN
Deputy to the Director of Central
Intelligence for the Intelligence
Community
Central Intelligence Agency
Washington, D. C. 20505

Any correspondence addressed personally to Admiral Murphy should be as above.

FBI/DOJ

CENTRAL INTELLIGENCE AGENCY

76-23

NEW ADDRESS

Admiral Daniel J. Murphy, USN
Deputy to the Director of Central
Intelligence for the Intelligence
Community
Central Intelligence Agency
Washington, D. C. 20505

Any correspondence addressed personally to Admiral Murphy should be as above.

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